



Osher Lifelong Learning Institute at the
UNIVERSITY of HAWAII at MĀNOA,
College of Social Sciences

Are you interested in teaching for OLLI-UHM in 2019?

Read about teaching for us at <http://www.osher.socialsciences.hawaii.edu/teaching.html>

2019 Key Dates

Spring 2019 Term: Jan 22-Apr 18

Spring proposals due: **October 12, 2018**

Summer 2019 Term: May 28-Aug 15

Summer proposals due: **January 25, 2019**

Fall 2019 Term: Sep 16-Dec 13

Fall proposals due: **May 17, 2019**

We have standardized the way we solicit OLLI course proposals, plan our curriculum, and plan the catalog for each semester. Everyone who wishes to teach for OLLI should complete the OLLI-UHM Instructor Questionnaire, available at <https://www.surveymonkey.com/r/RLLBLMW>.

If you have difficulty access the online link, please call or email the office for other arrangements. You will be asked to provide an official course description (175 word limit) and biography (50 word limit) and other questions. To complete the form easily, please have your biography, course description, and, if applicable, a list of any suggested course reading material, readily available before you access the link.

We also suggest you examine the current term calendar <http://www.osher.socialsciences.hawaii.edu> to see how courses vary in length and position in the semester to help you decide how many sessions you may want your course to be. Though OLLI-UHM courses typically run 4, 6, or 8 weeks, we are always open to modifying course lengths to accommodate your needs to allow you to teach for us, while maximizing the number of courses we can fit into the matrix. Courses start throughout the semester. If you desire to discuss your course ideas in person please contact the OLLI office, Krauss Hall, Room 113, UH Manoa Campus 956-0654 or 956-2624, for an appointment.

We are often asked if we pay instructors. Until this year OLLI-UHM classes were taught primarily on a volunteer basis. We now offer instructors a modest honorarium of \$50 per week (some areas may warrant a slightly higher rate) in acknowledgement of their contribution of knowledge, time, and talent to OLLI. Reimbursement for parking and class material expenses are also possible. More details on instructor expectations, guidelines, and answers to FAQs will be included in a forthcoming Instructor Handbook.

Though this questionnaire refers to courses, feel free to use the form to propose Special Events you may be interested in presenting. In general, Special Events have one or two class meetings, or may be a series of talks on a related topic or from a single source (e.g., this term's CSS Faculty lecture series, last semester's Bamboo Ridge Author Series).

Thank you for considering teaching for us. We are confident you will find it to be a rewarding experience! And please share suggestions for any potential instructors you think might be interested in teaching at OLLI-UHM, whether to facilitate an entire course or a special session lasting one or more days.

Carole Mandryk, Director, OLLI-UHM

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